

Agenda

Cabinet

Thursday, 5 February 2015, 10.00 am
County Hall, Worcester

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বাংলা। আপনি যদি এই দলিলের বিষয়বস্তু বুঝতে না পারেন এবং আপনার জন্য অনুবাদ করার মত পরিচিত কেউ না থাকলে, অনুগ্রহ করে সাহায্যের জন্য 01905 765765 নম্বরে যোগাযোগ করুন। (Bengali)

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اردو۔ اگر آپ اس دستاویز کی مشمولات کو سمجھنے سے قاصر ہیں اور کسی ایسے شخص تک آپ کی رسائی نہیں ہے جو آپ کے لئے اس کا ترجمہ کر سکے تو، براہ کرم مدد کے لئے 01905 765765 پر رابطہ کریں۔ (Urdu)

کوردی سۆزانی، ننگیر ناتوانی تێبگدی له نامۆزکی نهم بێلگهیه و دهستت به هیچ کس نایگات که و هههنگهه تێتوه بۆت، تکلیه تملظون بکه بۆ ژماره 01905 765765 و داوا ی رینۆینی بکه. (Kurdish)

ਪੰਜਾਬੀ। ਜੇ ਤੁਸੀਂ ਇਸ ਦਸਤਾਵੇਜ਼ ਦਾ ਮਸ਼ਹੂਰ ਸਮਝ ਨਹੀਂ ਸਕਦੇ ਅਤੇ ਕਿਸੇ ਅਜਿਹੇ ਵਿਅਕਤੀ ਤੱਕ ਪਹੁੰਚ ਨਹੀਂ ਹੈ, ਜੋ ਇਸਦਾ ਤੁਹਾਡੇ ਲਈ ਅਨੁਵਾਦ ਕਰ ਸਕੇ, ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ ਮਦਦ ਲਈ 01905 765765 'ਤੇ ਫ਼ੋਨ ਕਰੋ। (Punjabi)

DISCLOSING INTERESTS

There are now 2 types of interests:
'Disclosable pecuniary interests' and **'other disclosable interests'**

WHAT IS A 'DISCLOSABLE PECUNIARY INTEREST' (DPI)?

- Any **employment**, office, trade or vocation carried on for profit or gain
- **Sponsorship** by a 3rd party of your member or election expenses
- Any **contract** for goods, services or works between the Council and you, a firm where you are a partner/director, or company in which you hold shares
- Interests in **land** in Worcestershire (including licence to occupy for a month or longer)
- **Shares** etc (with either a total nominal value above £25,000 or 1% of the total issued share capital) in companies with a place of business or land in Worcestershire.

NB Your DPIs include the interests of your spouse/partner as well as you

WHAT MUST I DO WITH A DPI?

- **Register** it within 28 days and
- **Declare** it where you have a DPI in a matter at a particular meeting
 - you must **not participate** and you **must withdraw**.

NB It is a criminal offence to participate in matters in which you have a DPI

WHAT ABOUT 'OTHER DISCLOSABLE INTERESTS'?

- No need to register them but
- You must **declare** them at a particular meeting where:
You/your family/person or body with whom you are associated have a **pecuniary interest** in or **close connection** with the matter under discussion.

WHAT ABOUT MEMBERSHIP OF ANOTHER AUTHORITY OR PUBLIC BODY?

You will not normally even need to declare this as an interest. The only exception is where the conflict of interest is so significant it is seen as likely to prejudice your judgement of the public interest.

DO I HAVE TO WITHDRAW IF I HAVE A DISCLOSABLE INTEREST WHICH ISN'T A DPI?

Not normally. You must withdraw only if it:

- affects your **pecuniary interests OR** relates to a **planning or regulatory** matter
- **AND** it is seen as likely to **prejudice your judgement** of the public interest.

DON'T FORGET

- If you have a disclosable interest at a meeting you must **disclose both its existence and nature** – 'as noted/recorded' is insufficient
- **Declarations must relate to specific business** on the agenda
 - General scattergun declarations are not needed and achieve little
- Breaches of most of the **DPI provisions** are now **criminal offences** which may be referred to the police which can on conviction by a court lead to fines up to £5,000 and disqualification up to 5 years
- Formal **dispensation** in respect of interests can be sought in appropriate cases.

Cabinet

Thursday, 5 February 2015, 10.00 am, County Hall, Worcester

Membership: Mr A I Hardman (Chairman), Mr A N Blagg, Mrs S L Blagg,
Mr J P Campion, Mrs E A Eyre, Mr S E Geraghty, Mr M J Hart,
Mrs L C Hodgson and Mr J H Smith

Agenda

Item No	Subject	Page No
4	Budget 2015/16 – Final Local Government Finance Settlement – Addendum Report	1 - 8

NOTES

- **Webcasting**

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To obtain further information or a copy of this agenda contact Nichola Garner, Committee & Appellate Officer on Worcester (01905) 766626 or Kidderminster (01562) 822511 (Ext 6626) or minicom: Worcester (01905) 766399 email: ngarner2@worcestershire.gov.uk

All the above reports and supporting information can be accessed via the Council's website.

Date of Issue: Tuesday, 27 January 2015

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Cabinet
05 February 2015

**BUDGET 2015/16 – FINAL LOCAL GOVERNMENT FINANCE
SETTLEMENT - ADDENDUM REPORT**

**Relevant Cabinet
Member**

Mr A I Hardman

Relevant Officer

Chief Financial Officer

Recommendation

- 1. The Cabinet Member with Responsibility for Finance (who is also the Leader of the Council) recommends that Cabinet agrees the following in relation to its recommendations to Full Council:**
 - (a) the adjustments in paragraph 8 of this report are made to the recommended budget as a result of Central Government issuing the final 2015/16 Local Government Finance Settlement;**
 - (b) original Appendices 4 (a) and 14 be updated as attached to this addendum report;**
 - (c) original recommendation (d) be altered so that the budget requirement for 2015/16 be approved at £327,559,266; and**
 - (d) original recommendation (f) be altered so as to reflect the increase in cash limits indicated in paragraph 8.**

**2015/16 Local
Government Finance
Settlement**

2. Central Government have now confirmed the final Local Government Finance Settlement for the Council and there is one change to the information contained in the provisional settlement that was included in the 5 February 2015 Cabinet Budget report.
3. The final settlement is subject to debate and approval in the House of Commons on Tuesday 10 February 2015.
4. An additional £0.502 million has been added to the Council's un-ringfenced Revenue Support Grant and Central Government have indicated this recognises that Councils have asked for additional support, including to help them respond to welfare needs and to improve social care provision.
5. The 5 February 2015 Cabinet Budget Report already includes a proposal to allocate up to £0.4 million to support the continuation of funding for one year (2015/16) to District Councils in respect of the valued Local Welfare Assistance

schemes. This allocation will only be made on the basis that the funding is matched by each District Council and can be combined with any underspends in 2013/14 and 2014/15.

6. It is proposed that the new additional funding of £0.502 million is also allocated to support Local Welfare Assistance Schemes for one year only, 2015/16. District Councils will be able to use this funding across more than one financial year and will be able to consider this as a non-recurrent fund.

7. This is consistent with the approved recommendation from the October 2014 Cabinet Resources Report which was to delegate to the Chief Financial Officer, in consultation with the Cabinet Member with Responsibility for Finance, to agree arrangements with District Councils should Government provide grant funding, and including transitional arrangements in relation to grant money unspent at 31 March 2015. This delegation continues.

8. The additional funding will therefore update the cash limits that are reported in the 5 February 2015 Cabinet Budget Report as follows:-

- An **increase** of £501,723 to the total funding received from Revenue Support Grant for 2015/16
- An **increase** of £502,000 in the cash limit for Commercial and Change / Finance budget in respect of Welfare Assistance Schemes for one year only, 2015/16
- A **decrease** of £277 in the amount to transfer to Earmarked Reserves

9. The changes above mean the Council's Budget Requirement rises by £501,723 to £327,559,266.

10. There are no changes to the cash limited budgets to be allocated to other Directorates for 2015/16, and there is no change to the Council Tax Requirement (precept).

Supporting Information

- **Appendix 1 - Council Tax Calculation** (this is an updated version of Appendix 4 (a) to the 5 February 2015 Budget Report to Cabinet)
- **Appendix 2 - Commercial and Change / Chief Executive / Finance budget cash limits.** (this is an update to Appendix 14 to the 5 February 2015 Budget Report to Cabinet – the Welfare Assistance Schemes budget which is included within 'Miscellaneous Services')

Background Papers

In the opinion of the proper officer (in this case the Chief Financial

Officer) the following are the background papers relating to the subject matter of this report:

1. 5 February 2015 Budget Report to Cabinet

Contact Points

County Council Contact Points

Worcester (01905) 763763, Kidderminster (01562) 822511 or Minicom: Worcester (01905) 766399

Specific Contact Points for this report

Sean Pearce, Chief Financial Officer, 01905 766268,
spearce@worcestershire.gov.uk

Sue Alexander, Head of Finance and Business Support (Adult & Community Services), 01905 766942,
salexander@worcestershire.gov.uk

Stephanie Simcox, Head of Finance & Resources (Children's Services), 01905 766342 , ssimcox@worcestershire.gov.uk

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CALCULATION OF COUNCIL TAX (BAND D) 2015/2016
BASED ON FINAL LOCAL GOVERNMENT FINANCE SETTLEMENT 2015/2016

	2014/2015		2015/2016		Inc. over 2014/2015 Band D Equivalent %
	£	£	£	£	
Budget requirement before adjustments		332,061,000		326,079,000	
Addition to (+) or use of (-)					
Earmarked Reserves		2,331,510		1,480,266	
General Balances		0		0	
Budget requirement		334,392,510		327,559,266	
Less: Local Share of Business Rates	16,563,993		18,261,502		
Top Up Grant	39,978,988		40,742,918		
Total Business Rates Retention System	56,542,981		59,004,420		
Revenue Support Grant	72,097,733		54,358,462		
		128,640,714		113,362,882	
		205,751,796		214,196,384	
Less: Surplus on collection fund		-1,829,685		-2,112,837	
Council Taxpayer		203,922,111		212,083,547	
Council Tax Base		192,521		196,416	
Band D Equivalent		1,059.22		1,079.77	1.94%

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CORPORATE PLAN AREA: CROSS CUTTING

	Estimate 2014/15				Estimate 2015/16				Staff (FTE)
	Gross Exp. £000	Gross Income £000	Reserve M'ments £000	Net Exp. £000	Gross Exp. £000	Gross Income £000	Reserve M'ments £000	Net Exp. £000	No.
<u>SERVICE NET EXPENDITURE SUMMARY</u>									
<u>PROPERTY SERVICES (Head of Service: Peter Parkes)</u>									
Property Services Division	5,805	5,432		373	4,102	4,045		57	85
Facilities Management	5,143	4,668	-40	515	4,684	4,211	-40	513	19
Maintenance & Minor Works	2,382	2,382		0	2,322	2,322		0	
Property Other Services	190	31		159	280	31		249	
Smallholdings Estates & Woodlands	220	311		-91	200	311		-111	
	13,740	12,824	-40	956	11,588	10,920	-40	708	104
<u>SYSTEMS & CUSTOMER ACCESS (Head of Service: Peter Bishop)</u>									
ICT Service Division	5,207	4,853	109	245	5,058	5,026		32	47
Customer Services	2,951	2,653		298	1,927	2,202		-275	61
Schools - Internal Trading Unit	2,734	2,920		-186	8	107		-99	0
Telecommunications - Internal Trading Unit	442	472		-30	0	0		0	0
	11,334	10,898	109	327	6,993	7,335	0	-342	108
<u>HUMAN RESOURCES & ORGANISATIONAL DEVELOPMENT (Head of Service: Elaine Chandler)</u>									
Human Resources	5,545	5,291		254	5,380	5,420		-40	130
Learning and Development	2,111	2,024		87	1,630	1,630		0	37
	7,656	7,315	0	341	7,010	7,050	0	-40	167
<u>LEGAL & DEMOCRATIC SERVICES (Head of Service: Simon Mallinson)</u>									
Legal Services	1,868	1,708		160	1,700	1,693		7	30
Committee and Appellate	335	197		138	321	197		124	5
Overview and Scrutiny	298			298	285			285	6
Allowance & Expenses	950		0	950	950		0	950	0
Councillors Divisional Fund	570		570	0	570		570	0	0
Business & Member Support (L & D Services)	1,139	164		975	1,420	278		1,142	8
County Council Elections	109			109	109			109	0
	5,269	2,069	570	2,630	5,355	2,168	570	2,617	49
<u>BUSINESS PLANNING & PERFORMANCE (Head of Service: Lisa Peaty)</u>									
Performance Management	0	0		0	199	171	28	0	4
Consumer Relations Unit	228	214		14	216	216		0	5
	228	214	0	14	415	387	28	0	9
<u>COMMERCIAL TEAM (Head of Service: Joanna Charles)</u>									
Commercial Team	0	0		0	287	0	307	-20	5
Strategic Procurement	155	146		9	147	147		0	3
	155	146	0	9	434	147	307	-20	8
<u>RESEARCH & MARKETING (Head of Service: Katharine Clough)</u>									
Corporate Programme Management	1,542	179	1,363	0	1,587	89	1,498	0	17
Equality and Diversity	90	86		4	80	77	3	0	1
Research & Marketing Unit	1,181	1,116		65	987	989		-2	21
Business Support Unit	206	122		84	79	0		79	2
Local Strategic Partnership	61	42		19	49	43		6	1
	3,080	1,545	1,363	172	2,782	1,198	1,501	83	42
<u>COMMERCIAL & CHANGE - MANAGEMENT (Sander Kristel)</u>									
Commissioning and Change Management	507	332		175	385	376		9	3
Corporate Subscriptions	144			144	147			147	0
	651	332	0	319	532	376	0	156	3
TOTAL COMMERCIAL & CHANGE	42,113	35,343	2,002	4,768	35,109	29,581	2,366	3,162	490

CORPORATE PLAN AREA: CROSS CUTTING

	Estimate 2014/15				Estimate 2015/16				Staff (FTE) No.
	Gross Exp. £000	Gross Income £000	Reserve M'ments £000	Net Exp. £000	Gross Exp. £000	Gross Income £000	Reserve M'ments £000	Net Exp. £000	
CHIEF EXECUTIVE (Clare Marchant)									
Chief Executive	438	5		433	634	5		629	2
FINANCIAL SERVICES & WHOLE ORGANISATION (Head of Service: Sean Pearce)									
Corporate Financial Strategy Group	3,291	2,748		543	2,825	2,825		0	50
Financing Transactions	30,611	211		30,400	29,904	271		29,633	
Contributions & Precepts	216			216	232			232	
Pensions Back Funding Liabilities	0			0	7,696			7,696	
Miscellaneous Services	695	1,650		-955	2,717	1,454	-204	1,467	
	34,813	4,609	0	30,204	43,374	4,550	-204	39,028	50
TOTAL CHIEF EXECUTIVE & FINANCE	35,251	4,614	0	30,637	44,008	4,555	-204	39,657	52
TOTAL DIRECTORATE NET EXPENDITURE	77,364	39,957	2,002	35,405	79,117	34,136	2,162	42,819	542

Additional Information

The above estimates are net of Central Support Services recharges to other Service Directorates of £13,931 million for 2015/16. The gross Commercial and Change Directorate and Chief Executive Unit budget before these costs are recharged is £56,750 million.

Contact Officers: Clare Marchant, Chief Executive (01950 822893)
 Sander Kristel, Director of Commercial and Change (01905 766200)
 John Campion, Cabinet Member with Responsibility for Transformation and Change
 Adrian Hardman, Leader of the Council with Responsibility for Finance